The SVCAA Office submits tenure and promotion recommendations to the Board of Regents at the September meeting for information.

Dean should submit to SVCAA by:

**January 31, 2014**
Nominations for tenure with promotion which would go into effect July 1, 2014 (12 month appointments) or August 18, 2014 (academic year appointments.) Decisions not to recommend tenure must also be reported.

**February 28, 2014**
Nominations for promotion not connected to tenure decisions which will go into effect July 1, 2014 (12 month appointments) or August 18, 2014 (academic year appointments.).

**NOTIFICATION DATES FOR NON-REAPPOINTMENT TO TENURE TRACK (i.e. SPECIFIC TERM), PROFESSOR OF PRACTICE, AND RESEARCH FACULTY APPOINTMENTS**

Notice of non-reappointment must be given to faculty holding specific-term, faculty practice, or faculty research appointments according to the dates detailed below. Notice is defined in the Board of Regents Section 4.4.2 (d) and Section 4.4.8 (f) as:

> A Notice shall be deemed to have been properly given if mailed to the appointee=s home address, as reflected by the records of the University, by certified mail, with sufficient postage attached.

The Dean and the Senior Vice Chancellor for Academic Affairs must receive a copy of this notice.

**SPECIFIC TERM APPOINTMENTS**

**December 13, 2013**
The Dean or the Chair must give written notice to a faculty member in the second year of a Specific Term appointment if he/she will not be reappointed beyond the second year.

**March 3, 2014**
The Dean or the Chair must give written notice to a faculty member in the first year of a Specific Term appointment if he/she will not be reappointed beyond the first year.

**May 9, 2014**
The Dean or the Chair must give written notice to an academic-year faculty member who has completed 2 or more years of a Specific Term appointment, if he/she will not be reappointed beyond 2014-2015.

**June 30, 2014**
The Dean or the Chair must give written notice to a faculty member on a full-year Specific Term appointment who has completed two or more years of the appointment if he/she will not be reappointed beyond June 30, 2015.
PROFESSOR OF PRACTICE FACULTY AND RESEARCH FACULTY APPOINTMENTS

The Dean or the Chair must give written notice not less than three (3) months in advance of the termination date to a faculty member if the stated term of the appointment expires at the end of one year of service or sooner.

The Dean or the Chair must give written notice not less than six (6) months in advance of the termination date to a faculty member if the stated term of the appointment expires after one year of continuous service, but not later than two years of continuous service.

The Dean or the Chair must give written notice not less than twelve (12) months in advance of the termination date if the stated term of the appointment expires after two years of continuous service.

Revised April 2013