Notes from HLC Criterion Work Group
Jan. 7, 2015

Members:
Nancy Mitchell (chair)
Sohrab Asgarpooor
Beth Doll (unable to attend)
Allan Dosig
Frauke Hachtman
Tiffany Heng-Moss
Linda Major
John Markwell
Debbie Minter
Beth Theiss-Morse

Meeting Summary
- Committee members introduced themselves and we talked generally about the outcome and our charge.
- Members worked in teams to brainstorm ideas for evidence for Criterion core components 4A, 4B and 4C. Groups discussed each of the three components and their corresponding subcomponents.
- We reconvened as a group of the whole to talk about the following:
  - Emerging themes
  - Issues
    - How can we structure our narrative to include undergraduate, graduate assurance of learning in and outside the classroom?
    - Whose point of view is not represented on the team and how will be find that information?
- Groups were formed, each focusing on one of the three core components and subcomponents. They will work as a small group using google docs and report back to the larger group at the next meeting, Feb. 16 from 3:00-4:30 in 206 Seaton.

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<td>Alan Dosig</td>
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Next steps:
- Nancy compiles the notes from the brainstorming session and distributes them for groups to use for a starting point.
- Nancy creates a Google doc
- Subgroups work on their core component to identify evidence and write claims and a summary claim for the core component. [As you work on your points and need information, let me know. I may be able to help you locate what you need.]
- Subgroups will share what they’ve done and receive feedback from the rest of the committee during the Feb. 16 meeting.
- Nancy will revise the document as necessary and submit it to Laurie Bellow prior to the March 20 deadline.
- Feedback from the Leadership Team will help us refine our points.
- The draft will be written and submitted to Laurie by May 1.